

NCASC Executive Board Minutes: February 23rd, 2013

The meeting was called to order by President Hannah Hoang at 10:05 A.M.

Roll was called by Katelyn Buffett. Those who were absent for the meeting were as follows: Mr. Josh Wall, Mr. Daron Atkins, Mrs. Andrea Philips, Ms. An Quigley, Erin Naziri, Mrs. Luisa Haynes, J.T. Casey, Mrs. Jennifer Mabe, Emily Helton, Mrs. Teri Rasa, Ms. LeAndra Barriage, Mrs. Amanda Starnes, Mrs. Brenda Gristson, and Mr. Colby Cochran.

Additional persons present were Sun Valley Student Body President, Lauren Whittington, Mrs. H.T. Hoffman, Mrs. Missy Manus.

Minutes were read aloud by Katelyn Buffett. John McLeod moved to approve the minutes- Jake Peede seconded. Hannah Hoang then asked for approval of the board meeting minutes, all in favor. None opposed; none abstained. The motion was passed unanimously.

Lauren Whittington informed the executive board that a school-wide tour would be provided at 11 am sharp.

Elliot Mathis proceeded to tell the board that Colby Cochran would not be able to attend the meeting in order to deliver Mr. Cochran's Executive Director Remarks.

Hannah Hoang then went over board meeting protocol: during discussion, it has been decided that each executive board member will be asked for his or her input in a "circular motion" around the meeting room to provide more organization.

After new protocol was explained, Elliot Mathis pulled up the newly renovated NCASC website- recent additions and changes were shown to the board.

Annette Harris arrived at the meeting at 10:25 A.M.

The NASC Conference details and information were then shown through the NCASC website- registration fee of \$370 is due by March 30th; the remaining balance of \$980 is due by April 30th.

Hannah Hoang asked for NCASC membership reports from each district.

Matthew Griffin, Western District Chairperson, delivered his district report- he happily informed the board that he and his advisor, with the help of others from his community, were able to introduce three new schools to the NCASC.

Although no Eastern District representative was in attendance at the meeting, John McLeod was able to confirm that newsletters were sent out to non-member schools.

Mr. Henry Faust, representing the Central District, said that their district's primary target for NCASC registration was schools that had once been members- results, as of February 23rd, are uncertain.

Jake Peede then delivered his First Vice President Report. As of the meeting date, a total \$5875 has been raised Victory Junction- the goal is \$20,000. Jake then discussed the new awards that he had created for the State Convention. March 1 is the cutoff date for the Victory Junction Distinguished Donor Award. He proceeded to share his awards ceremony outline with the board. The tentative order/schedule of the ceremony is as follows: There will first be an introduction and brief congratulatory remark to all delegates present at the ceremony. The Honor Council awards will then be given out. Followed by The Principal of the Year award, Advisor of the Year award, and Victory Junction Distinguished Donor award will be given by Mr. Colby Cochran. Jake Peede will introduce the two new awards, Rookie Council of the Year and Recruiter, which will go into effect starting the 2013-2014 school year. After going over the schedule, Jake proceeded to deliver a report on a mini leadership conference/workshop that he held at Carthage Elementary School.

Jake Peede also reported on the Moore County Elementary School Leadership Summit. Jake Peede submitted the following:

On February 13th myself and two other delegates from my council departed our home town of Fayetteville NC, to Carthage NC for the first ever Moore County Elementary School Summit hosted by Carthage Elementary. We arrived promptly at 8am and after short set up Carthage Elementary, Pinehurst Elementary, and Cameron Elementary's student council, advisors, and principals showed up at the auditorium ready for a day full of leadership and fun.

We started off the day with repeat after me songs and fun icebreakers to wake everybody up. Then I started my interactive presentation which described the meaning of leadership, qualities of a leader, the basic structure of a student council, the basic structure of the NCASC, my personal leadership journey, and then I challenged the kids to set off on their own personal leadership journey. There were various team building activities throughout the day which correlated to the leadership topic we were going over. We had a nice lunch with everybody and then at roughly 12:15 we shared are bittersweet goodbyes and headed back to Fayetteville.

Mr. Elliott Mathis showed a video of the Victory Junction Family Weekend that the NCASC sponsored.

Lauren Whittington and Hannah Hoang took the Executive Board on a school tour at 11 A.M. At the end of the tour the board stopped for a quick snack break and returned to the meeting room and the agenda at 11:22 A.M.

Riley Fillius delivered her election update. Election caucuses were discussed: for the upcoming state convention, district directors will serve as moderators for the individual caucuses. Questions about the process of collecting/relaying delegate questions were then raised- it was decided that convention delegates could submit questions to the district directors. This would allow for the mediator(s) to read questions to avoid inappropriateness. At the district meeting on Saturday, delegates will be given an index card to write down their question for the caucuses on Sunday. These index cards can be turned in any time before the 3 Ring Circus, end of the second general session. It was also decided that copies would be made of delegate filing forms and placed in all registration packets. These would then be used by delegates to come up with questions for the caucuses.

Decorations were then discussed – East Rowan High School, Piedmont High School, and Union Academy will be responsible for decorating Sun Valley hallways for the convention. On World languages hall will be the “Entertainment of Circus”; The English hallway will be “Ringleaders/animals.” The science building’s theme will be A Bugs Life/Circus.

Hannah Hoang then delivered her President’s Report.

The Executive Board went over NCASC State Convention schedule.

Dress Code for first general session: Girls- very professional. Dress/skirt to knee or longer. No spaghetti straps or strapless garments permitted. Boys- coat/tie/dress shoes/and dress shirt.

The schedule was then changed to add Riley under the Keynote speaker to discuss the index cards/caucus questions/moderators etc.

After going over the 1st day of convention schedule, board adjourned for lunch at 12:01 P.M.

The Executive Board meeting was called back into session at 12:50 P.M.

Hannah Hoang continued to go over the NCASC State Convention schedule.

Matthew Griffin was added to Day 3 of the convention schedule to deliver his Summer Workshop Report. The “Convention reports”, as typed in the original schedule, was changed to “conference reports” (Day 3 of convention).

Hannah reminded the board that any individual speaking during one of the general sessions is to type up a script and e-mail it to her 1-2 weeks before the convention. Board conduct and dress code was then reiterated to the board.

Lauren Whittington went over the host hotels information. Mr. Elliot Mathis distributed NCASC Convention Hotel Behavior Guidelines to all the executive board members and proceeded to explain them. Copies of these rules will be placed around the host hotels and given to each adviser on Saturday.

Mr. Elliot Mathis delivered a brief report on the National Conference on Student Activities that took place in Pinehurst, NC earlier in the school year. A video was shown that summarized the conference.

Mr. Elliot Mathis explained the membership and financial reports that were given to each member of the board. He then passed out a newsletter that focused on the Mars Hill summer workshop. Mr. Henry Faust requested contact information (ex: telephone number) should be added to the newsletter in case there are any questions regarding the workshop. Mr. Elliott Mathis also pointed out the cost of the Mars Hill summer workshop did go up to \$295. Mr. Henry Faust and Ms. Rachel Horttor asked Mr. Elliot Mathis to add a section that asks for medical forms and/or medical information when adults sign up for Mars Hill. During this time

Mr. Elliott Mathis also showed the board the new Weebly format for creating the NCASC website.

Hannah Hoang led the Executive Board in a Plus/Delta time:

Plus- Did not take as long as last time, Hannah did great job in Mr. Wall's absence, very nice host/very nice food and snacks, tour made meeting seem shorter, officers were well organized and came prepared.

Delta- Members need to be here on time and ready to move/plan to arrive earlier than time meeting starts, nobody on Eastern Board has responded to email/attempt at contact, better communication from all board members. Teleconference should be available if members are unable to attend meetings for any reason (transportation problems, etc.); meeting in which there is school tour should be in November rather than February, and maybe the last meeting could/should be by teleconference.

The meeting was adjourned at 2:06 P.M.

Respectfully submitted,

Katelyn Buffett

NCASC Secretary

The following documents were distributed at the meeting:

1. State Convention Daily Schedules
2. NCASC Convention Hotel Behavior Guidelines
3. NCASC Membership and Financial Report
4. New colored Mars Hill Summer Workshop Newsletter