

# 2012 Honor Council Standards

## I. Requirements

These requirements must be presented for consideration in the Honor Council Program

- A. Present a portfolio that verifies and expands upon the standards in each of the following sections:
  - 1. Council Organization, Procedures, and Structures
  - 2. Involvement Within and Beyond the State
  - 3. Activities At Home and Beyond
- B. All technical expectations and submission deadlines in the General Information must be met
- C. A school delegation must be present at the NCASC State Convention to receive the award

## II. Standards

### A. Application

\_\_\_ A completed application form must be present on page 1 of the portfolio

### B. Constitution

\_\_\_ The school's constitution must be submitted, beginning on page 2 of the portfolio

### C. Organization, Procedures, and Structure of Council

*The following items should be included as a summary in the portfolio and be no more than 2 pages in length. This provides a brief narrative of the council's organization and structure:*

\_\_\_ Describe the council's organizational structure

\_\_\_ Explain the election process for the council's Student Council officers

\_\_\_ Describe who makes up the Student Council and provide a brief list of the executive board members

\_\_\_ Explain how the Student Council officers and members are installed after they are elected

\_\_\_ State how often the council (as a whole) meets (minimum of 10 meetings a year)

\_\_\_ State how often the executive board meets (minimum of 5 meetings a year)

*The following should be submitted as separate pages in the portfolio:*

\_\_\_ Submit two agendas (an outline of items to be discussed at a meeting) from meetings during the year (one from 1<sup>st</sup> semester and one from 2<sup>nd</sup> semester)

- \_\_\_ Submit a set of minutes (summaries of what happened in a meeting) from each of the meetings that you submitted agendas for (e.g., there will be two sets of minutes)

#### **D. Involvement Within and Beyond the State**

Information showing evidence of attendance/compliance to **3** of the following **8** items should be completed on the **Involvement Within and Beyond the State** form for verification

- \_\_\_ a delegate attended the NASC Conference
- \_\_\_ a delegate attended the SASC Conference
- \_\_\_ a delegate attended a NASC L.E.A.D. Conference (Regional conferences)
- \_\_\_ a delegate attended the NCASC State Convention
- \_\_\_ a delegate attended the NCASC Summer Workshop
- \_\_\_ a delegate attended a District Conference
- \_\_\_ a delegate attended a Middle Level event
- \_\_\_ you recruited a school, who was not a NCASC member the previous year, to join. Recruited school must have paid membership for the year this portfolio is submitted.

#### **E. Activities at Home and Beyond**

- \_\_\_ Schools should submit a **Honor Council Project Report** form showing that your Student Council completed at least **one** project in **at least 12** of the following 16 categories (the same project cannot be used for more than one category):

•**School Spirit:** Projects which boost school spirit within the student body, staff and community.

•**Faculty/Staff Relations:** Projects that promote good faculty/staff morale, staff appreciation, etc.

•**School Service:** Projects intended to benefit the school or student body. *Examples include: orientation, painting lockers, mentoring other students, focusing on the invisible student, at-risk students or exceptional students, or on campus clean-up programs.*

•**Civic Responsibility/ Patriotism:** Projects that promote national, state, school and/or individual pride and patriotism. *Examples include: sponsoring a voter registration, having a mock election, voter education, patriotic holiday events, etc.*

•**Community Service:** Projects intended to benefit the community outside the school. *Examples include: hospitals, the homeless, nursing homes, special schools, foster homes, needy people in the community, blood drives, any group or organization that your school feels is in need of service.*

- Homecoming:** Description and summary of the projects that are done during Homecoming at your school.
- Honors and Recognition:** Projects that reward or recognize positive things that people do in the school or community. *Examples include: scholarships, awards, special recognition, award dinners/breakfasts, etc.*
- New Project:** Projects that your council conducted for the first time in your school.
- Leadership Development:** Projects that center on leadership training, experience, or the development of a leader's responsibilities and experiences of council members and/or students in general. *Examples include: county-wide councils, elections, leadership retreat, serving on special committees (Does not include items listed in "Involvement Within and Beyond the State.")*
- Fundraising:** Projects that raise money for your council's operations, expenses or trips.
- Educational/Academic:***Examples include tutoring or programs that promote academic excellence*
- Character Development/Improving Student Attitudes:** Projects that strive to improve the character or attitudes of students about selected issues such as: sportsmanship, cultural diversity, racial relationships, respect for others, tolerance, character education, etc.
- Health and Safety Awareness:** Projects that promote good health and or wellness; drug, tobacco, alcohol abuse prevention programs; suicide prevention programs; projects that promote safety awareness in the areas of traffic, school, etc.
- Communication/ Public Relations:** Projects that focus on communication and/or public relations between your council and student body, staff, and/or community, ways you spread the news about what your council sponsors. *Examples include: council newsletter that is distributed to the student body, a TV news/announcement program within your school; a bulletin board or calendar posting activities, council website/web page.*
- Social Activities:** Projects that promote school enjoyment. *Examples are dances, fairs, fun days, etc.*
- Student Council Activities:** Projects that are run specifically for the benefit of your council activities for fun or that bond your council. *Examples are a lock-in, council trip to an amusement park, holiday party, etc.*